Add or Drop a Course

The request form to add or drop a class may be found on this website under FORMS. Classes may be added until the day specified by the Academic Calendar. Registration for a course makes the student responsible for attending that class until the course is completed or until the program director and Dean of the Graduate School authorize withdrawal from the course. Approved withdrawals from a course, if completed on or before the day specified by the Academic Calendar, will not be recorded on the student's record. Withdrawals authorized after that date will be recorded as W unless the student has completed the course in which case the final grade in the course will be recorded. Students may challenge grades within 30 days of issuance of final grades by the Office of Student Records and Registrar; otherwise, grades will stand as recorded.