**Grading Policy**

In order to be in Good Academic Standing, a student must maintain a grade point average (GPA) of 3.0 or higher based on a 4 point grading scale. Under such a scale a grade of A is assessed 4 points, a B 3 points, a C 2 points, and an F 0 points. A grade of F is not acceptable for graduate credit, but is included in the calculation of the student’s GPA. A grade of C is acceptable for graduate credit, but an overall GPA greater or equal to 3.0 must be maintained. Students whose GPA falls below 3.0 or an 80% weighted average after the first year, will be placed on academic probation and have 3 continuous semesters to raise their GPA to an acceptable level. Individual programs may have specific academic requirements in addition to those stated here. Repeating a course must be recommended by the student’s advisor and approved by the program director and course director. When a course is repeated, the second grade will be used in determining the student’s overall weighted average. A course may be repeated only once.

In certain courses a mark of P is given to indicate that a student has received graduate credit but has been assigned no point grade in the course. For example, official credit for satisfactory scholastic performance in seminars, journal clubs, research, and preparation of the dissertation or thesis will be recorded as P. However, in courses approved for the P mark, course directors may assign the grade of F. An Incomplete (I) may be assigned with the approval of the Dean when the student has not completed a course within the enrollment period. Graduate students receiving the mark of I must complete the coursework within 12 months from the time the grade was assigned, unless the course director requires an earlier completion date.